

# **FIREFIGHTER OF THE YEAR AWARD**

This award is to recognize outstanding service and contributions to the Pierre Volunteer Fire Department over the current year by a member with over two years of service. The service and contributions should have been as a part of the total activities of the department – emergency incidents, meetings, training, community activities, etc. – at the department and company level.

## **Committee Composition and Procedures**

- A. The department selection committee shall consist of the five most recent winners, provided that no more than one winner (excluding chief officers) shall be members plus any two of the department chief officers (chief, first assistant chief, second assistant chief) selected by those officers. Each member shall have one vote.
- B. The chairperson shall be the winner from the second previous year prior to the current year (1988 winner is chair in 1990, etc.). In the event that person is unable to serve the committee shall select a chairperson.
- C. When making the selection of the department award winner the voting shall be as follows:
  - 1. Round one--each member may vote for up to three persons among the nominees.
  - 2. Round two--shall consist of the top two persons from the first round and each member may vote for one. Ties will be broken with subsequent round(s) of voting. Selection is made when any nominee receives a majority of the votes cast.
- D. Each company nominee shall receive a suitably inscribed and framed certificate in recognition of their nomination. The department award winner will receive a wall plaque noting their name, year of award and unit designation. The winner's name shall also be placed on a permanent plaque at the department headquarters.

## **Nominations**

- A. Each engine company, the ladder company and the airport battalion are to nominate one member for consideration as firefighter of the year. Each unit shall establish their own selection procedures.
- B. To be eligible for nomination members shall have completed two years of service prior to the first Wednesday in December (department meeting).
- C. Previous nominees of the company are eligible for nomination in subsequent years. However, previous department award winners, the chief, first assistant chief and second assistant chief are not eligible for nomination.

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- D. Membership on the Rescue Squad or Tanker unit or Dive Team and participation in their drills, activities, etc. shall not be considered when making nominations.
- E. All consideration for nomination shall be based on the year of award only (from January 1 to October 31) Years of service and prior honors or recognition should not be considered.
- F. Each unit is to make their nomination at their November meeting. They are to complete the information sheet provided. The information sheet plus all attachments shall be sealed in an envelope addressed to "Firefighter of the Year Committee" and identified, i.e. "Engine Co. 3 Firefighter", etc. All nominations must be in to the committee by November 15.

**Criteria for Nomination / Selection**

Company members and the department committee should consider the following when making their nomination/selection:

- A. Fireground / incident participation, in accord with department procedures and policies
- B. Department meetings and drills
- C. Company meetings and drills
- D. Training courses--department, fire school, national fire -academy, etc. -1
- E. Department and company activities--fire prevention week, company work details, community service, etc.
- F. Member's willingness to serve, cooperative spirit and positive attitude as measured by such things as cooperation with company and department leaders, response to requests from leaders, contributions to company and department activities and programs and leadership within the company and the department.

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### Information Sheet

1. Name of Nominee \_\_\_\_\_  
Unit: EI      E2      E3      E4      L1      ACFR      (circle one)
2. Incidents attended:      Number \_\_\_\_\_ Percent \_\_\_\_\_  
(Do not include items as accident washdowns, service calls, etc. which do not involve a department alarm)
3. Department Meetings:      Number \_\_\_\_\_ Percent \_\_\_\_\_  
Company Meetings:      Number \_\_\_\_\_ Percent \_\_\_\_\_
4. Department Training:      Hours \_\_\_\_\_  
Company Training:      Hours \_\_\_\_\_  
Other Training:      Hours \_\_\_\_\_  
(Include fire school, state or district, National Fire Academy, etc.)
5. Department drills:      Hours \_\_\_\_\_  
(practice activities which involve entire department)
6. In an attachment marked "Additional Courses" list the training courses (other than department or company that the nominee has completed during the nomination period.
7. In an attachment marked "Company / Department Participation" list the company / department activities in which the nominee participated and indicate whether the nominee was the chairman or a participant. Consider such items as lot washing, fire prevention week, petunia planting, other community activities, etc. Show approximate hours of such participation.
8. Include a brief paragraph which describes the nominee's contributions and value to the company and department.